

Guidelines for SKS formation

The National Urban Health Mission seeks to provide effective health care to the urban population, especially the slum population and other disadvantaged groups including women and children, by improving access, enabling community ownership and demand for services, strengthening public health systems for efficient service delivery, enhancing equity and accountability and promoting decentralization.

Distt. Level General Body of Distt. Health & Family Welfare Societies and Swasthya Kalyan Samitis have been reconstituted vide Govt. Notification, dated 19/11/2013, under the chairpersonship of Chairman, Zila Parishad.

One of the core strategies of the NUHM is to empower local Governments to manage, control and make accountable for public health services at various levels.

Keeping in view of PRI concept, it is decided to constitute the Swasthya Kalyan Samiti at the Level of Urban-PHC. It will provide oversight of all NUHM activities at the district level and be responsible for developing the District/City Health Plan with the support of ANMs, ASHAs, AWWs and Mahila Arogya Samitis/other Self Help Groups. U-PHC Level Swasthya Samiti shall monitor / evaluate /co-ordinate the work at U-PHC in their jurisdiction and will serve as link to the Distt. Health Society.

Swasthya Samiti shall be named as :-

- SKS (Swasthya Kalyan Samiti) at U-PHC Level.

Constitution and members

Composition

Swasthya Kalyan Samiti at U-PHC Level

- MO I/c of U- PHC – Chairman & Convener
- All MOs including AYUSH(wherever available) – Members
- Ward Counsellor of ward where U-PHC is located - Member
- 1 Ward Counsellor by rotation from other wards (Tenure 1 year) - Member
- 1 member of Ward Swasthya Samiti by rotation (Tenure 1 year)- Member
- ANM of the U-PHC Ward - Member
- ASHA & AWW of U-PHC Ward– Members
- 1 ANM, ASHA, AWW by rotation from other wards (Tenure 1 year) – Members
- Supervisor, ICDS of U-PHC Ward - Member
- Head Master of the School in U-PHC ward – Member
- Dental Surgeon(wherever available)- Member Secretary

The above committee may co-opt any non-official member/social activist from the ward.

Frequency of Meetings

- Swasthya Kalyan Samiti will meet once every month. The meeting will be held on a fixed day. All members must be aware of the day of next meeting.
- If the fixed day of meeting happens to be a holiday, the meeting must take place on the next working day. **There shall be no default in convening the monthly meeting.**
- Medical Officer I/c of U-PHC will keep the contact number of all the members and shall ensure their participation.

Term of Members

The term of official members will be the time they hold the office by virtue of which they are members. The term of other members by rotation will be for 1 year.

Functions/ Powers of SKS

The Swasthya Kalyan Samiti at U-PHC shall monitor, evaluate and co-ordinate the work at U-PHC level under its jurisdiction and will serve as link to the Distt. Health Society. It will review the progress in implementation of NUHM and various health schemes and policies & shall ensure inter-sectoral convergence and integrated planning.

The Swasthya Kalyan Samiti shall perform the following functions in respect of the U-PHC area for which it is setup, namely

- Will review the punctuality & performance of staff falling under U-PHC jurisdiction. In case of unsatisfactory conduct/performance, the recommendation for appropriate action would be made to Distt. Health Society.
- Will review the status of funds available with the U-PHC (Untied Funds under NUHM, User Money & other State schemes, and utilization status thereof). The scheme-wise availability of funds, expenditure and outcomes shall be planned & reviewed.
- Will review status of collection & utilization of User Charges at U-PHC level.
- Will review the fixed day outreach schedule and its performance.
- Will develop the Ward Health Plan.
- Will take care of cleanliness, sanitation and maintenance of U-PHC and shall review the working of Ward Swasthya Samiti and take remedial steps about filling up the gaps.
- Will monitor the health related activities of Mahila Arogya Samiti/Samitis & develop IEC strategy.
- Will review the availability & consumption of medicine and stock position thereof.

- Will review the other development works of Health Department in respect of its estimated cost, date of commencement & completion of project. The work of agency shall also be reviewed in the meeting.
- Will take special measures for preventative & promotive health activities.
- Mainstreaming of AYUSH
- Any other issue related to promotion of Health & Sanitation activities.

Note:

- The Citizen Charter shall be displayed for public information.
- Suggestion/ Complaint Box shall be placed in the U-PHC premises.
- List of medicines available at U-PHC will be displayed.

In the monthly meeting, the complaint/suggestion box shall be opened. Complaints and grievances, if any, shall be analysed, and necessary remedial steps would be initiated for improvement at the level of Samiti. The expenditure required shall be met out from the Untied Funds kept at the disposal of U-PHC by the Swasthya Kalyan Samiti, and any matter, wherever required, shall be referred to the Distt. Health Society.

Financial Powers:

The MO I/c shall exercise the powers delegated to him under SKS in respect of Untied Funds & User Charges, whereas, for other State schemes, he would exercise the financial powers as per the PFR Rules of State Govt. Budget.