

Annexure E
Executive Summary

**To be submitted to FMG, MoHFW, GOI by State Level
Audit Committee , State Health Society**

Name of State:

For the Quarter ended.....

Books of Accounts:

1. Whether books of accounts of SHS are computerized? If yes, whether any ERP system has been implemented?
2. Whether Fixed Asset Register, Stock Register, Miscellaneous Register, Cheque issue Register, Staff Advance Register, Parties Advance Register, budget receipt Register have been properly maintained at State level, provide the detail as per Annexure D)
3. Whether Quarterly FMRs and Fund Status are based on the books of accounts and prepared in the prescribed format?
4. Whether Quarterly FMRs and Fund Status are audited by the Concurrent Auditor?
5. Whether all the Consolidated financial Reports (as per Annexure A) have been audited by the Concurrent Auditor?

Disbursement & Utilization of Funds:

6. Provide the list of Advances and total amount involve which are outstanding for more than a year. Mentioned the follow up action taken for the same.
7. Whether the provisional utilization certificates sent to GOI have been audited by the concurrent auditors?
8. Whether there is any significant delay in disbursing the funds to Districts, after their receipts from GOI?
9. Whether the post of State Finance Manager and State Accounts Manager are filled up?

Monitoring and Evaluation:

10. Whether State level audit committee has been meeting at regular interval?(indicate the number of meetings held during the period)
11. Whether audit observations of the concurrent auditors have been complied with?
12. Whether the Action Taken Report on observations has been submitted regularly?
13. Whether SHS has sent the Action taken report on the last concurrent audit report to GOI?

Others:

14. Whether unification of financial and accounting processes as per GOI norms has been completed?
15. Whether delegation of Administrative and financial powers have been taken place as per GOI guidelines.

Concurrent Auditor
State Health Society

Director(F&A)
NHM Haryana